

**Boyden Demco Community Center  
Facility Rental and Use Agreement**

*Last updated January 2023*

The City of Boyden (City) and the undersigned (renter(s)) hereby agree to rent the following facilities at the rental rates set forth below for the following dates and times:

Name of Renter/ Rental Party: \_\_\_\_\_

Date or Dates the Facility is Rented: \_\_\_\_\_

**Rental Pricing**

A deposit of \$500.00 is required on all rentals in addition to the rental charge chosen below:

- |   |                           |
|---|---------------------------|
| Entire Facility \$300                         | Large Room: \$200         |
| Large Room with Kitchen Access: \$250         | Small Meeting Room: \$100 |
| Small Meeting Room with Kitchen Access: \$150 |                           |
| Guaranteed Additional Set up Day: \$100       |                           |

**Funeral Luncheons:**

If deceased was a member of a Boyden Church (50% discount) \$125

If deceased was not a member of a Boyden Church – full price \$250

Total Due: \$ \_\_\_\_\_

Deposit Applied: \$ \_\_\_\_\_

Date Paid: \_\_\_\_\_

Balance Remaining: \$ \_\_\_\_\_

Date Paid: \_\_\_\_\_

The undersigned Renter(s) hereby acknowledge that they have received and read a copy of the Boyden Demco Center Rental Rules, which are hereby incorporated in this Agreement and they agree to be bound by all terms set forth in those rules as they may be from time to time amended. In the event of amendment of the rules after the date of signing this Agreement, Lessor shall send a copy of the new rules to Renter (s) at the address set forth below and those revised rules shall apply unless within 30 days of mailing the new rules, and prior to the date of the scheduled event, Renter(s) give Lessor written notice that they wish to rescind the Agreement. In the event of a rescission, Lessor shall refund the Renter's payment and this Agreement shall be void. Renter(s) understand that they shall be held responsible for all rule violations, actions of, inaction by and damages caused by, their agents, invitees and other allowed or permitted in the facility while they are in possession under this Agreement. If no violations, actions of, or damages are found the deposit will be returned to the renter(s).

Renter \_\_\_\_\_

Signature

Renters contact information for notice and other communications:

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NAME (PLEASE PRINT)

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ADDRESS

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CITY, STATE, ZIP

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PHONE

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EMAIL