

City of Boyden
Minutes of Monthly Council Meeting
May 9, 2022

Mayor Laryl Koerselman called the meeting to order at 5:30 p.m.

Council members present were Robin Jungers, Stacie Damstra, Austin Loges. Bob Koerselman joined by phone at 5:30. Nathan Alexander joined by phone at 5:32.

Others present were Darin Ligtenberg, Shane Johnson and city employees Jerry Lode, Cody Rensink, and Tami Kamies.

Mayor Koerselman opened the public hearing at 5:30 for the Budget Amendment for FY2022. Councilman Koerselman introduced Resolution 2022-10 to amend the annual budget for fiscal year ending June 30,2022. There were no written or oral comments. Jungers seconded the motion to adopt the resolution. Roll call vote 4-0-1. Resolution was adopted. The mayor closed this public hearing at 5:32pm.

Councilman Alexander called in and joined the meeting at 5:32 pm.

Mayor Koerselman opened the public hearing on the proposed Amendment No. 5 to the Boyden Urban Renewal Plan for Urban Renewal District 2 (DEMCO Property) at 5:33. Council reviewed the report of the consultation meeting that was held. There were no oral or written comments to the proposed Amendment. The public hearing was closed at 5:34.

Council person Damstra introduced Resolution 2022-11 determining an area of the City to be an economic development area, and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such are is necessary in the interest of the public health, safety or welfare of the residents of the City; designating such are as appropriate for urban renewal projects; and adopting the Amendment No. 5 to the Boyden Urban Renewal Plan for Urban Renewal District 2 (DEMCO Property) and moved that the Resolution be adopted. Austin Loges seconded the motion. Roll call vote 5-0.

Council considered Ordinance 2022-103 amending the Urban Renewal District 2 (DEMCO Property). Councilman Loges made a motion to suspend the first and second readings and proceed to the third and final reading to approve and adopt the ordinance. Jungers seconded the motion. Roll call vote 5-0. Ordinance was approved.

Councilman B. Koerselman left the meeting at 5:40.

Darin Ligtenberg with Snyder & Associates presented to council the services that he and his company could offer to the city in helping with creating a master concept plan of future park expansions. They have done work in many other cities large and small and can help in getting a long-term plan in place. Alexander made a motion that the city will move forward with Snyder & Associates in creating a concept plan. Jungers support. Motion carried 4-0.

Maintenance Report – Jerry is working on getting a quote on repairs to the Demco Center. There was some damage to the building during the high winds we have had. The contractor recommended that maybe we needed to consider redoing the exterior of the building. A discussion was had regarding a request for an alley to be put in from Prairie Street to Webb Street between Colfax and Morningside Street. Council requested that signatures from all adjoining property owners to where this alley would go be collected to help with the decision to pursue or not. Cody discussed the wastewater water limits and informed council that we were able to meet all the ammonia limits this winter. Cody put in a request to have a \$100 per month raise. Loges made a motion that Cody will receive a raise starting the next pay period putting him at \$30 per hour and \$400 per month. Jungers support. Motion carried 4-0.

Consent Agenda -Jungers made a motion for approval of the bills in the amount of \$76,703.45, the April financials, the April 11 minutes, and the two building permits for J & J Building Contractors. Damstra support. Motion carried 4-0.

Council had a discussion regarding the easement letters that were sent to residents. A follow-up reminder letter will be sent to the residents to try and get them all back so we can proceed with the street project.

Jungers made a motion that the city move forward with upgrading the gWorks software that Tami had presented to council. Loges support. Motion carried 4-0.

Jungers introduced Resolution 2022-12 proposing to dispose of municipally owned real estate and setting time and place of hearing to May 23. Loges support. 4-0. This property will be sold to the Boyden EDC for development.

With no further Loges made a motion to adjourn the meeting. Damstra supported. Motion carried 5-0. Meeting was adjourned at 7:07 p.m.

Tamara Kamies
City Clerk

Laryl Koerselman
Mayor

April 2022 Claims List

Access Systems Leasing	Copier Lease	316.68
Ahlers & Cooney	Legal	160.00
Art's Electric	City Building Lights	81.12
Badger Meter	Meter Charge	116.32
Boer & Sons	Repair Water Leak	345.34
Bomgaars	Shop Supplies	633.55
Boyden Area Fire Dept	FY2023 Fire Protection	10,755.51
Boyden Community Club	Beautification Project	300.00
Boyden EDC	Industrial Park TIF	57,336.17
California State Disb Unit	Garnishment	1,500.00
Center Point Large	Library Books	45.54
Chris Starkenburg	EMS Training	100.00
Citizen State Bank	Lyon-Sioux Rural Water Loan	3,600.00
	Loan Payments	130,377.75
Clarke Mosquito Control	Mosquito Spray	2,375.62
Co-op Gas & oil	City Fuel & Oil	306.78
DEMCO	Library Supplies	248.11
DGR	Engineering Fees	1,530.90
EFTPS	Payroll Tax	3,416.53
Foundation	Testing Fees	477.50
Iowa Dept of Revenue	Sales/WET Tax	2,738.02
IPERS	Payroll Deduction	2,581.86
ISB Insurance	Cyber Insurance	1,750.00
Janitor's Closet	Janitor Supplies	181.81
Lyon Sioux Rural Water	Bulk Water Purchase	7,167.50
Mastercard	Postage/supplies/dues	888.13
	Library Books/DVD/Supplies/Subs	2,045.34
Matheson	Ambulance Oxygen	112.39
Mid-American Energy	City Gas & Electric	4,636.23
Neal Chase	Sewer Shack	1,208.48
New Century Press	Publish Minutes	224.37
OC Sanitation	Garbage/Recycling	4,002.25
Payroll	April Payroll	11,456.83
Premier Communications	City Phone & Internet	391.67
Pride Neon	City/Library Sign	9,752.50
Shari Fedders	Library meetings/supplies	427.28
Sheldon Power & Equip	Equipment Maintenance	191.30
Sioux County Engineer	Salt/Sand Mix	110.16
Sioux County Sheriff	Sheriff Contract	21,190.00
	Total Claims	284,929.54

Claims Dept. Summary

<u>Dept. Name</u>	<u>Total</u>
Police	21,190.00
Fire	10,755.51
Ambulance	212.39
Shop	372.49
Street Lights	1,485.52
Traffic Control	6.91
Mosquito Control	2,375.62
Library	6,945.13
Parks	634.99
Cemetery	172.00
Demco Center	271.70
Economic Development	57,336.17
Clerk, Treasurer	3,211.83
Legal	160.00
City Hall	10,348.07
Insurance	1,750.00
Miscellaneous	315.02
Road, Bridges, Sidewalk	5,438.15
Snow Removal	110.16
Employee Benefits	1,082.44
TIF	122,284.38
Debt Service	130,377.75
Capital Projects	1,530.90
Water	16,508.75
Sewer	9,175.27
Garbage	4,002.25

Claims Fund Summary

<u>Fund Name</u>	<u>Total</u>
General	117,543.35
Road Use	5,548.31
Employee Benefits	1,082.44
TIF	122,284.38
Debt Service	130,377.75
Capital Projects	1,530.90
Water	16,508.75
Sewer	9,175.27
Garbage	4,002.25

Revenue Fund Summary

<u>Fund Name</u>	<u>Total</u>
General	168,622.22
Road Use	10,485.12
Emergency	2,741.21
Local Option Tax	8,159.40
TIF	78,149.09
Debt Service	91,979.94
Water	19,762.41
Sewer	12,957.00
Garbage	4,552.07
Self-Insurance	38.46