

City of Boyden
Minutes of Monthly Council Meeting
February 12, 2024

Mayor Laryl Koerselman called the meeting to order at 5:30 p.m.

Council members present were Robin Jungers, Stacie Damstra, Nathan Alexander, Austin Loges, and Bob Koerselman.

Other's present were city employee Tami Kamies. Vonda Maggert, Mary Van Es, and Colleen Niemeyer arrived at the meeting at 6pm.

Maintenance Report – council discussed the sewer issue on Sunshine Street. Boer & Sons can repair the sewer main issue at an estimated cost of \$3,500. The city guys will be replacing the mulch that is in the playground at the park this spring. Heath will get pricing and mulch ordered. Council discussed tree removal on Webb Street. The plan will be the city will have the trees in front of the 803 Webb Street property removed to help in the clean up of the property. The city will also use the monies they designated for park trees removals and use this to remove other trees that need removal in the right of ways. Alexander made a motion to approve the maintenance report. B. Koerselman support. Motion carried 5-0.

Consent Agenda -Loges made a motion for approval of the bills in the amount of \$98,351.31, the January financials, Courtney Winter becoming the new park board member, and the January 8 minutes. Jungers support. Motion carried 5-0.

A discussion was had regarding the placement of the warning siren that is currently by the old fire station. If the old fire station building becomes a daycare will this siren need to be moved. Heath received estimates to move the siren. That estimate was approximately \$30,000 to move the siren and generator. The discussion was that if the city no longer sets the siren off at noon and only uses it for emergency situation, then the siren could stay where it is at currently. At this time council will take no other action to have this siren moved.

Vonda, Mary, and Colleen presented to council that Boyden Insurance Agency would like the chance to become the cities insurance agent. They offered that the city could keep the same city policy with the same company we currently have, just to switch our agent to Boyden Insurance instead of ISB Insurance. Council will have further discussion regarding this at the March council meeting.

A discussion was had regarding empty lots that are city property. B. Koerselman made a motion that the city will make these lots available for development with stipulations that if purchases there needs to be something constructed on the lot within 12 months and will have a minimum assessment requirement. Alexander support. Motion carried 5-0.

B. Koerselman left the meeting at 6:55 pm.

Jungers introduced Resolution 2024-03 revising the 2024 wages for city employees. Damstra support. Roll call vote 4-0. Resolution passed.

Damstra made a motion to waive the first and second reading of Ordinance 2024-101 amending the mayor and council compensation and moved to approve the third reading of the ordinance. Loges seconded to approve the third reading. Roll call vote 4-0. Ordinance passed 4-0.

The Boyden Bash committee requested to be added to the city insurance policy, to cover the events. Jungers made a motion that the city will add the Bash committee to the city insurance and approved the events planned. Alexander supported the motion. Motioned carried 4-0.

Alexander introduced Resolution 2024-04 accepting the 2023 street & utility improvements and moved to adopt. Loges seconded the motion to adopt. Roll call vote. Resolution passed 4-0.

Jungers introduced Resolution 2024-05 ordering the preparation of final plat and schedule of assessments for the 2023 street & utility improvements and moved to adopt. Damstra seconded the motion to adopt. Roll call vote. Resolution passed 4-0.

Council had a discussion of the interest rate that the assessments would carry if not paid within 30 days. Loges made a motion that the interest rate will be 6% with a repayment period of 10 years. Damstra support. Motion carried 4-0.

Jungers introduced Resolution 2024-06 adopting and levying the final schedule of assessments, and providing for the payment thereof for the 2023 street & utility improvements and moved its adoption. Loges seconded the motion to adopt. Roll call vote. Resolution adopted 4-0.

With no further business Alexander made a motion to adjourn the meeting. Jungers supported. Motion carried 4-0. Meeting was adjourned at 7:55 p.m.

Tamara Kamies
City Clerk

Laryl Koerselman
Mayor

January 2024 Claims List

A & B Business	Copier Lease	323.42
ATCO International	Snow Removal Supplies	179.25
Boer & Sons	Bush Removal	600.00
Bomgaars	Shop Supplies	84.14
Boyden Community Club	Yearly Dues	180.00
Center Point	Library Books	46.74
Citizen State Bank	Lyon-Sioux Rural Water Loan	6,600.00
Co-op Gas & oil	City Fuel & Oil	96.43
DGR	Engineering	2,500.41
Eagle Ridge	Annual Fees	60.00
Echo Group	Park Lights	104.42
EFTPS	Payroll Tax	3,658.18
Equipment Blades	Grader Blades	1,041.94
Foundation	Testing Fees	433.50
George Office Supply	Office Supplies	32.31
Iowa Dept of Revenue	Sales/Water Excise Tax	2,353.32
IPERS	Payroll Deduction	2,688.26
ISB Insurance	Insurance	843.00
Janitor's Closet	Janitorial Supplies	44.77
LeLoux Diversified	Jetting Lines	870.00
Lyon Sioux Rural Water	Bulk Water Purchase	5,235.15
Mastercard	Postage/Supplies	263.12
Matheson	Library Books/DVD/Supplies/Subs	1,434.22
Mid-American Energy	Ambulance Oxygen	122.43
New Century Press	City Gas & Electric	5,141.57
NWIPDC	Publish Minutes	142.64
OC Sanitation	Dues	455.65
Payroll	Garbage/Recycling	4,714.49
Pluim Publishing	January Payroll	13,212.46
Premier Communications	Library Subscription	30.00
Sioux County Sheriff	City Phone & Internet	506.81
Tumbleweed	Sheriff Contract/Comm. Center	26,389.75
Verizon	Library Subscription	699.00
William & Company	Tablet	40.01
Ziegler Cat	Annual Examination	7,100.00
	Equipment Repair	49.22
	Total Claims	88,035.61

Claims Dept. Summary

<u>Dept. Name</u>	<u>Total</u>
Police	26,389.75
Ambulance	219.63
Shop	696.84
Traffic Control	6.93
Library	6,375.26
Parks	1,122.50
Cemetery	1,967.35
Demco Center	233.19
Clerk Treasurer	3,945.07
Legal	7,100.00
City Hall	559.79
Insurance	843.00
Miscellaneous	15.00
Roads, Bridges, Sidewalks	4,624.33
Street Lights	1,614.31
Snow Removal	1,566.52
Employee Benefits	1,535.07
Capital Street Project	2,500.41
Water	15,559.29
Sewer	7,396.22
Garbage	4,714.49

Claims Fund Summary

<u>Fund Name</u>	<u>Total</u>
General	49,474.31
Road Use	7,805.16
Employee Benefits	1,535.07
Capital Street Project	2,500.41
Water	15,559.29
Sewer	7,396.22
Garbage	4,714.49

Revenue Fund Summary

<u>Fund Name</u>	<u>Total</u>
General	13,120.92
Road Use	8,206.33
Employee Benefit	153.73
Emergency	52.71
Local Option	11,011.66
Tax Increment Finance	5,237.59
Debt Service	425.01
Water	19,522.08
Sewer	21,583.85
Garbage	4,937.34
Self-Insurance	38.48

Annual Gross Wages 2023

Nathan Alexander	1,200.00
Robert Brands	9,376.37
Stacie Damstra	1,200.00
Alison Diekevers	198.00
Chris Diekevers	400.00
Justine Draayer	2,250.00
Darla Eeten	2,865.72
Shari Fedders	32,220.00
Heath Hilbrands	59,072.45
Robin Jungers	1,200.00
Tami Kamies	63,237.20
Emily Koerselman	1,750.00
Laryl Koerselman	2,600.00
Robert Koerselman	1,200.00
Gerald Lode	38,669.37
Austin Loges	1,200.00
Leila Moret	723.25
Colleen Niemeyer	4,512.50
Cody Rensink	12,354.74
Dennis Snieder	900.00
Brent Steven	800.00
Brad Van Roekel	2,500.00
Nel Warntjes	5,558.45